

Salem Trap and Skeet Club

Meeting Minutes

February 28, 2024

CALL TO ORDER

President Craig Rhea called the February 28, 2024 Salem Trap and Skeet Club Board Meeting to order at 6:30 PM.

ROLL CALL

Roll call was taken. The following Board Member were present:

Craig Rhea
William Turner
Michael Sullivan
Brad Carbaugh
Art Heitlauf
Jerry Richardson
Larry Snow
Ara Roselani
Chuck McClaugherty
Jonathan Hussain

Also in attendance were the following:

Dave Fiedler

MEETING MINUTES

The Board having reviewed the January 31, 2024 meeting minutes, said minutes were approved as submitted.

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TREASURER'S REPORT

The January 31, 2024 Treasurer's report was presented by Art Heitlauf.

Art presented a review of the account balances along with a bit of commentary regarding the performance of the investment account relative to broader market indices. See attached report. Art also reminded the Board that we anticipate some larger Stewardship expenses (lime) later this spring. In addition, the account changes at US Bank (described below) will be reflected on the February Treasurer's Report.

Art also reviewed the changes in Membership which declined again in January, equating various changes in membership to changes in Club revenue. This was a good exercise.

MOTION: A motion was made to accept the Treasurer's Report dated January 31, 2024. It was seconded and passed unanimously.

OLD BUSINESS

1. Corporate Membership Proposal Approval

Craig Rhea presented the draft corporate membership program to the Board for approval. Specifically, Craig asked the Board to approve moving forward with the program and extending the offer to our first prospect.

MOTION: A motion was made to authorize Brad Carbaugh to proceed with the Corporate Membership program and present the program to our first prospect. It was seconded and passed unanimously.

Action item: Brad to present the Corporate Membership program to our first prospect.

2. Board Approval Memorializing Digital Board Votes

Change in Signing Authority

Following up on an action item from the 31 January Board Meeting, in an email to the Board dated February 3, 2024, Craig Rhea wrote the following:

"Currently, three Board Members are authorized to sign, on the Salem Trap and Skeet, Checking and Capital Account at the US Bank in Woodburn, Oregon. The three are Tina Schneider, Michael Sullivan, and Art Heitlauf. Tina's term has expired, and Michael Sullivan wishes to discontinue his signature authority to strengthen internal control. I am proposing that three Board Members be granted the authority to sign on the Salem Trap and Skeet Checking Account and to take Board Approved action on

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accounts, or with Company Financial Assets as directed by the Board. The three members granted this authority are Craig Rhea, the President providing temporary support until the position of Treasurer is filled, William Turner Vice President fulfilling the duties as required in the Salem Trap and Skeet Bylaws, and Art Heitlauf.

Be it resolved that Craig Rhea, William Turner and Art Heitlauf be approved as signatories on the Salem Trap and Skeet accounts at the US Bank in Woodburn, OR.

Please vote in response to this resolution, if it passes unanimously I will implement the changes. Either way I will bring this item to the Board Meeting.”

The action was approved unanimously by e-mail response.

MOTION: A motion was made to ratify and record the decision by digital vote, resolving that Craig Rhea, William Turner and Art Heitlauf be approved as signatories on the Salem Trap and Skeet accounts at the US Bank in Woodburn, OR. It was seconded and passed unanimously.

Account Expansion, Certificate of Deposit, Premium Money Market Account

Following up on an action item from the 31 January Board Meeting, in an email to the Board dated February 3, 2024, Craig Rhea wrote the following:

“There are four banks in Woodburn, US Bank, Key Bank, Chase Bank and Umpqua Bank. All banks offer the very same CD rates and interest earning checking account rates.

Currently all banks offer a 9 month Certificate of Deposit with a rate of 5% interest, except Umqua Bank, which makes the very same offer of interest paid in 8 months.

The Banks offer interest bearing checking accounts, and/or money market accounts at a current interest rate of 4.35%. These accounts allow funds to be transferred without interest penalties like a Certificate of Deposit. All accunts are FDIC insured.

My proposal is to take the follwing actions with our accounts at US Bank:

** Transfer the \$8,780.00 in the designated Capital Account to the Checking account.*

** Invest \$100,000 of the \$250,000.00 current checking account balance in a 9 Month Certificate of Deposit with an interest earning rate of 5%'*

** Invest \$100,000 of the current checking account balance, in a US Bank Platinum Premium Account earning market rate interest which is at the time of this writing 4.35%. Funds may be withdrawn from this account at anytime without penalty.*

Please vote on this proposal, if the vote is not unanimous, i will wait until the next board meeting to implement the above action.”

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The action was approved unanimously by e-mail response.

MOTION: A motion was made to ratify and record the decision by digital vote, authorizing Craig Rhea to transfer the \$8780 in the designated Capital Account to the Checking account, invest \$100,000 of the \$250,000.00 current checking account balance in a 9 Month Certificate of Deposit with an interest earning rate of 5%, and invest \$100,000 of the current checking account balance, in a US Bank Platinum Premium Account earning market rate interest which is at the time of this writing 4.35%. It was seconded and passed unanimously.

3. Freeway Signage Proposal, Dan Pesznecker

Following up on a previous action item, Craig secured a quote from Pesznecker Brothers (steel fabricators) to repair the freeway sign at a cost of \$2500. This is a significant improvement versus previous bids. There was considerable discussion as to whether we should update the message on the sign.

Action item: Craig will develop proposals for changes, if any, to the freeway sign message.

MOTION: A motion was made to authorize Craig to retain Pesznecker Brothers to repair the freeway sign for \$2500. It was seconded and passed unanimously.

4. Pump House Review of Proposals

Michael reviewed the quotes received from two local vendors (Sippel Well in Keizer and Fischer Supply in Canby) to update the plumbing and filter system just downstream of the well pump. He recommended the Board approve the mid-level Fischer proposal (approx. \$2500) at a cost not to exceed \$3000.

MOTION: A motion was made to authorize Michael to engage Fischer to perform the mid-level proposal at a cost not to exceed \$3000. It was seconded and passed unanimously.

Subsequent discussion clarified that the approximate cost was actually \$2000. As a result, the “not to exceed” figure should have been \$2500.

Action item: Michael will follow through with Fischer to effect updates to pump house plumbing.

5. Canby Excavation Gravel Proposals

Brad received an estimate to scrape, spread, and roll the parking lot - \$28,000. [Note - Also received a quote of \$25,000 for the same work on the cart path.] After discussion of annual gravel expense over time versus a large current project, the consensus was to buy gravel on an as needed basis.

MOTION: A motion was made to authorize Dave Fiedler to order one truck and trailer load of gravel, cost to be split between Operator and Club. It was seconded and passed unanimously.

OPERATOR'S REPORT

Dave Fiedler presented the Operator's Report. The following items were discussed:

1. February NSCA tournament had 39 shooters in the Main and 28 in the SuperSport.
2. The Crushers (youth team) are practicing every Sunday, going to Seattle this weekend, and took first place at Creswell last week.
3. Shipments of cartridges are coming in fast and furious though at between a 2% and 5% price increase.
4. The industry buzz is that world events are putting pressure on powder supplies. Will try to stay ahead of this.
5. Added diverters to several of the downspouts to spread roof water away from the building. Water is still being directed out of a couple of the scuppers. Brad will take a look.
- 6.

Action Item: Brad will get on the roof to survey the drainage situation.

7. The outside crew has been adding small ditches across the road between stations 1 and 2. This has helped drain standing water.
8. Carlos and Galen gave an assist to help clean out the pump house.
9. Carlos is doing most of the motor maintenance work now. If a Kubota has to go off-site, taking them to Albany now.
10. Sales are down in Jan, some may be result of timing differences.
11. Finally unable to absorb merchant fee on gun sales. Added a 3% credit card fee.
12. Lessons remain at last year's level (down 1).
13. One staff resigned last week. Interviewing for replacements.
14. March 16/17 will be a big weekend with the Lower Columbia Youth Tournament and a NSCA tournament on Sunday.
15. Received a bid to repair drywall and paint in the residence (after roof repairs are completed) of \$350.

MOTION: A motion was made to approve up to \$350 to repair the drywall and paint in the residence. It was seconded and passed unanimously.

16. Have been fighting the plumbing in the men's room for the past few weeks. Repairs may not be an option if the valves are at the end of their useful life.
17. Working on getting techs from Krieghoff, Blaser, and Caesar Guerini to provide annual service.

NEW BUSINESS

1. Member Appreciation Day Plan

William reported back on the progress made on planning this event. He went over the draft agenda as well ideas for more games, events, and raffle/drawings. Considerable work went into this by the subcommittee (Ara, Chuck, and William) and it is shaping up very nicely. He will report again at the next Board Meeting.

2. Trap Range Improvements

Chuck brought up a discussion of possible improvements to the trap line. There is growing interest in the youth teams, in particular the high school teams. The youth teams still shoot a considerable amount of trap and skeet and there is considerable activity in the industry developing opportunities for more youth practice, tournaments, etc. STSC could be made a much more desirable location with some improvement/increase in trap facilities.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:38 PM.

NEXT MEETING

The next Board Meeting will be Wednesday, March 27, at 6:30 PM.

Respectfully submitted,

Michael Sullivan
Secretary
Salem Trap and Skeet Club

Attachment:

Treasurers Report

SALEM TRAP & SKEET CLUB						
TREASURER'S REPORT		January 31, 2024				
		January	December	November	October	September
MEMBERSHIP (per MVC)		439	451	450	458	466
		As Of		As Of		Net
ACCOUNT BALANCES		1/31/2024		12/31/2023		Change
CASH	Checking	\$ 250,518		\$ 247,983		\$ (2,535)
	Cap'l Impr.	8,780		8,780		-
		259,298		256,763		(2,535)
INVESTMENT ACCOUNT		189,857	(1)	188,585	-0.67%	\$ (1,272)
TOTALS		\$ 449,155		\$ 445,348		\$ (3,807)
CHANGES TO CHECKING A/C - January 2024						
CASH IN - (cash receipts)						
	MVC - Payment Due per Contract				\$ 4,200	
					-	
	Total Cash In				\$ 4,200	
CASH OUT (cash disbursements)						
Canby Excavation	-clean-out ditches				\$ (5,530)	
Legal & Gen'l Ins Co.	-Key-Man Life Ins - VF				(1,205)	
					-	
	Total Cash Out				\$ (6,735)	
NET CHANGE TO CHECKING ACCOUNT					\$ (2,535)	