

Salem Trap and Skeet Club

Meeting Minutes

November 17, 2021

CALL TO ORDER

Vice President Doug Daugherty called the November 17, 2021 Salem Trap and Skeet Club Board Meeting to order at 6:30 PM.

ROLL CALL

Roll call was taken. The following Board Member were present:

Craig Rhea
Doug Daugherty
Tina Schneider
Michael Sullivan
Art Heitlauf
Brad Carbaugh
Larry Snow
Tia Fraser
Debbie Goetz

The following Board Member was absent:

Jerry Richardson

Also in attendance were the following Club Members:

Vandy Fiedler
Dave Fiedler

MEETING MINUTES

The Board having reviewed the October 20, 2021 meeting minutes, said minutes were approved as submitted.

TREASURER'S REPORT

The October 31, 2021 Treasurer's report was presented by Art Heitlauf.

Art reviewed with the Board current membership numbers (529), the various club account balances, sources and uses of cash for the month, and noted that Marion County property taxes (a big-ticket item for the Club) had been paid and would show up in the November report. Art also reviewed the membership numbers over the past two years and it was noted that Salem Trap and Skeet has grown to become the largest (shotgun only) club in the Northwest.

In addition, the Board was apprised that the Club's Federal and State, Non-Profit Corporation tax returns were completed and mailed last week.

MOTION: A motion was made to accept the Treasurer's Report dated October 31, 2021. It was seconded and passed unanimously.

OLD BUSINESS

1. Roof Replacement Final Invoice

All outstanding requirements were completed by the contractor though a small leak has been detected. Waiting on the contractor to address the leak satisfactorily, then will secure lien release and make the final payment.

2. Board Member Nominating Committee

Final report of the Nominating Committee was received. Two very good candidates have been nominated and will be on the slate voted by Members at the December Meeting.

3. Dust Control

Research continues into dust control during the dry months. Doug Daugherty provided information on the MQ (Multiquip) WT5C Water Trailer for information purposes. This trailer can pump from the pond, dispense in a variety of ways (including use for brush fire suppression), and can be towed behind one of the Kubotas. Research continues.

4. Insurance Renewal Report

Michael Sullivan reported that, per Gustafson Insurance (November 17 telecon w/ Kathy), the GL/D&O policy was issued and policies had been received. Copies will be secured for Club files. In reviewing the insurance program, it was noted that the Building Limit on the property policy (February 2021 renewal) should have been increased consistent with the latest replacement cost estimate on the last renewal but was not.

MOTION: A motion was made to direct Gustafson Insurance to increase the Building Limit, effective as soon as possible, in line with the latest replacement cost estimate. It was seconded and passed unanimously.

5. Treasurer Access to Club Financial Information

Michael Sullivan liaised with KMS Financial to determine the process required to access information online. The process, simply put, is to provide documentation of the Board's wishes to KMS, KMS will then correspond with Treasurer - Tina Schneider to create a userid and password for access. Michael will provide KMS with documentation of the Board's resolution (see October Minutes) and ensure the process moves along in a timely fashion.

OPERATOR'S REPORT

Dave Fiedler presented the Operator's Report. The following items were discussed:

1. There is a youth competition this Saturday – 90 participants expected.
2. The Black Friday NSCA shoot has drawn 40 shooters so far.
3. The ammunition supply remains good with lots of B&P available.
4. Larry Snow and Dave are still working on the Doubles Trap house.
5. Electrical issues relayed last month are still open. Have not yet contacted Northside Electric to look at the situation.
6. Roof leak on the new roof. Nothing serious, but identified and communicated to the contractor.
7. Salem Heating contacted to look at one of the heating units. More to follow.

NEW BUSINESS

1. Environmental Report

Brad Carbaugh reported that soil sample results received this morning show another slight decline in pH despite current our regular lime treatments. Maintaining the soil pH is important for two reasons: first, it is a required part of our stewardship plan; second, it maximizes the lead available for future reclamation. Brad requested authorization to double the lime application for the next three applications to 4 rather than 2 tons per acre. This represents an approximate additional expenditure of \$9000 over the next 18 months above the previously approved amount.

MOTION: A motion was made to authorize Brad Carbaugh to double the lime application for the next three applications. It was seconded and passed unanimously.

2. Annual Meeting Plan

Doug Daugherty reviewed with the Board a draft Annual Member Meeting agenda consistent with that prescribed in the Club's bylaws. The key points will be the financial report, the President's report, the Operators Report, and the election of Officers.

3. Annual Meeting, Location, Date, and Time Notification to Members

The Annual Meeting will be held on Saturday December 11 at 10:30 AM. Michael Sullivan will coordinate with Debe Heitlauf (Shooter Communications Volunteer extraordinaire) on an email to all members.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:15 PM.

NEXT MEETING

The next Board Meeting will be Saturday, December 11, at 10:30 AM.

Respectfully submitted,

Michael Sullivan
Secretary
Salem Trap and Skeet Club

Attachment:

Treasurers Report

SALEM TRAP & SKEET CLUB						
TREASURER'S REPORT				As of October 31, 2021		
		Current	Sept	August	July	June
MEMBERSHIP		529	533	524	508	507
		As Of		As Of		Net
ACCOUNT BALANCES		9/30/2021		10/31/2021		Change
CASH	Checking	\$ 168,145		\$ 170,498		\$ 2,353
	Cap'l Impr.	8,780		8,780		-
		176,925		179,278		2,353
INVESTMENT ACCOUNT		185,118	Up 3.0%	190,675 (1)		5,557
TOTALS		\$ 362,043		\$ 369,953		\$ 7,910
CHANGES TO CHECKING A/C - 9/30/21 - 10/31/21						
CASH IN						
MVC - Payment Due per Contract					\$ 4,500	
True-up					-	
Donations					-	
MVC - Note Receivable Payment					900	
MVC - Equipment Purchase			<i>Final</i>		-	
4B Farms rental					-	
Interest Income					-	
	Total Cash In				5,400	
CASH OUT						
Gustafson Insurance					\$ 2,826	
Northside Electrical					121	
National Shooting Sports Foundation					100	
					-	
					-	
					-	
					-	
	Total Cash Out				3,047	
NET CHANGE TO CHECKING ACCOUNT					\$ 2,353	
NOTES:						
(1) The Investment a/c balance is as of 10/31/21 per G.Kroeger.						
(2) November transactions:						
Expenses	- Columbia River Roofing		<i>Final</i>	\$ (30,000)	estimate	
	- Property Taxes			\$ 12,588		

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