

Salem Trap and Skeet Club

Meeting Minutes

October 20, 2021

CALL TO ORDER

President Craig Rhea called the October 20, 2021 Salem Trap and Skeet Club Board Meeting to order at 6:30 PM.

ROLL CALL

Roll call was taken. The following Board Member were present:

Craig Rhea
Doug Daugherty
Tina Schneider
Michael Sullivan
Art Heitlauf
Jerry Richardson
Brad Carbaugh
Larry Snow
Tia Fraser
Debbie Goetz

Also in attendance were the following Club Members:

- Dave Fiedler
- Vandy Fiedler
- Jeremy Peterson

MEETING MINUTES

The Board having reviewed the September 22, 2021 meeting minutes, said minutes were approved as submitted.

TREASURER'S REPORT

The September 30, 2021 Treasurer's report was presented by Art Heitlauf.

Membership stands at 533 – all time high. Received the final payment on the Equipment Loan. Large payments coming up will be Insurance, Roof, and Property Taxes – all anticipated. YTD net income of ~\$63,000.

MOTION: A motion was made to accept the Treasurer's Report dated September 30, 2021. It was seconded and passed unanimously.

OLD BUSINESS

1. Roof Replacement Project

Columbia River Roofing is not quite complete with the project. The only item left is refastening the mechanicals. Email from CRR indicates will be done tomorrow. Once verified, lien release will be acquired and final payment will be made.

2. Board Member Nominating Committee Report

Jerry Richardson reported. The committee (Jerry, Art, and Doug) have so far interviewed two candidates that are considered capable and competent. The nomination period runs through the end of the month. A final report will be made at the November meeting.

3. Dust Control Report

Quite a bit of discussion on this topic. Doug will follow up with Dave Fiedler on a possible solution.

4. Board Credit Card Application Report

Craig R. sent a second request to the bank on 22 September. Will report back.

5. Insurance Renewal Report

Michael S. reported that multiple applications were completed, Craig R. liaised with Gustafson Insurance on signatures, and the application was completed to replace the Club's separate GL and D&O policies with a combined package. Further, a reasonable quote was received just prior to the meeting.

MOTION: A motion was made to authorize Michael S. to accept the quote and secure the new package policy. It was seconded and passed unanimously.

6. Ditch Maintenance

Dave Fiedler reported that a larger excavator will be on site next week to complete the ditch cleanout.

OPERATOR'S REPORT

Dave Fiedler presented the Operator's Report. The following items were discussed:

1. The last NSCA shoot had 74 shooters, spectacular weather, and 47 shooters participated in the afternoon SuperSporting event.
2. Youth shoot coming up on November 20. Everyone welcome.
3. Vandy's USAYESS team starting practice, showing well.
4. All traps recently underwent inspection and necessary parts/work catalogued.
5. Doubles trap house still in progress. Larry S. working on the new roof.
6. Salem Trap and Skeet along with Mid-Valley Clays will be well represented at the NSCA Nationals in San Antonio. Dave and Vandy will take the opportunity to work with those industry reps that will not be at the SHOT Show. Everyone looking forward to supporting Skip Zapfe when he is inducted into the NSCA Hall of Fame.
7. One staff member leaving. This coincides with winter slowdown. Will run with one less staff for the time being.

NEW BUSINESS

1. Move November Meeting to November 17, 2021

Board meetings are generally on the 4th Wednesday of the month. In 2021 that would be the day prior to the Thanksgiving holiday.

MOTION: A motion was made to move the November Board Meeting from Wednesday November 24th to Wednesday November 17th. It was seconded and passed unanimously.

2. Annual Meeting Date and Time

After some discussion and various input, Craig R. proposed that the Annual Members Meeting be held on December 11th at 10:30 AM.

MOTION: A motion was made to schedule the Annual Member Meeting on December 11th at 10:30 AM. It was seconded and passed unanimously.

This topic was also deemed an item on the November meeting agenda to discuss timing, schedule, food, etc.

3. Treasurer Access to Club Financial Information

Craig R. requested that the Board update, clarify, and codify its thinking with respect to access to information related to Club finances. Discussion ensued with the salient points being, a) Tina Schneider - Treasurer, requires 'complete access' to the Clubs checking, capital improvements, and investment accounts; b) for redundancy purposes, Doug Daugherty - Vice President, and Art Heitlauf – Director, will also be granted 'complete access'; c) 'complete access' means all normal modes of access (e.g., internet, telephone, etc.) consistent with current retail banking and financial services standards.

As a result, it was determined the Board should update the financial authorizations resolved at the April 24, 2019 Board meeting.

MOTION: A motion was made to update the financial authorizations resolved at the April 24, 2019 Board meeting as follows:

- a) The Corporation (Salem Trap and Skeet Club) authorizes each of the following Board Members:

Tina Schneider - Treasurer
Doug Daugherty – Vice President
Art Heitlauf - Director

to act either individually or collectively, to conduct business of the Corporation. Each individual shall have full authorization and authority as Corporation agent (a "Designated Signer") and is authorized to sign for and on behalf of the Corporation on any and all checks, drafts, or other orders with respect to funds of the Corporation in any and all checking, savings, investment or other financial dealings of the Corporation.

- b) The Designated Signers are authorized 'complete access' to information related to any and all checking, savings, investment or other financial dealings of the Corporation. 'Complete access' means all normal modes of access (e.g., internet, telephone, etc.) consistent with current retail banking and financial services standards.
- c) The Designated Signers are authorized to transact any and all other business with all Institutions deemed by the Designated Signers to be reasonable and advisable except the borrowing of money or the obtaining of credit in any form or the use of any of the assets of the Corporation as any type of security without prior approval of the Board of Directors.
- d) The Secretary of the Corporation is directed to communicate this authority and the relevant signature to the Institutions, and ensure proper enforcement.

The motion was seconded and passed unanimously.

4. Property Taxes

Tina S. notified the Board that the Property Tax notices had been received (notices 'plural' as the Club property comprises three separate tax parcels).

MOTION: A motion was made to authorize Tina S. to pay the tax bills. It was seconded and passed unanimously.

5. Lime application

Brad C. relayed we are still on schedule for the lime application. He will be on site when the application is made.

6. Electrical System

Dave Fiedler reported that amp capacity to one of the work stations and power to the 5-Stand heater are being investigated. More to follow.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:20 PM

NEXT MEETING

The next Board Meeting will be Wednesday, November 17th, at 6:30 PM.

Respectfully submitted,

Michael Sullivan
Secretary
Salem Trap and Skeet Club

Attachment:

Treasurers Report

SALEM TRAP & SKEET CLUB			As of September 30, 2021			
TREASURER'S REPORT						
			Current	August	July	June
MEMBERSHIP			533	524	508	507
			515			
			As Of		As Of	Net
ACCOUNT BALANCES			8/31/2021		9/30/2021	Change
CASH	Checking	\$	161,658		\$	168,145
	Cap'l Impr.		8,780		8,780	-
			170,438		176,925	6,487
INVESTMENT ACCOUNT			189,612	Down 2.4%	185,118 (1)	(4,494)
TOTALS			\$ 360,050		\$ 362,043	\$ 1,993
CHANGES TO CHECKING A/C - 8/31/21 - 9/30/21						
CASH IN						
MVC - Payment Due per Contract					\$	4,500
True-up					-	
Donations					-	
MVC - Note Receivable Payment					900	
MVC - Equipment Purchase				Final	1,137	
4B Farms rental					-	
Interest Income					-	
Total Cash In					6,537	
CASH OUT						
Oregon Secretary of State					\$	50
					-	
					-	
					-	
					-	
					-	
					-	
Total Cash Out					50	
NET CHANGE TO CHECKING ACCOUNT					\$ 6,487	
NOTES:						
(1) The Investment a/c balance is as of 9/30/21 per G.Kroeger.						
(2) October transactions:						
Expenses	Columbia River Roofing	Final	\$	(30,000)	estimate	

October 20, 2021