

**SALEM TRAP & SKEET CLUB
MEETING MINUTES
October 23, 2019**

CALL TO ORDER

President Craig Rhea called the October 23, 2019 Salem Trap and Skeet Club Board Meeting to order at 6:30 p.m.

ROLL CALL

President Rhea took roll call and noted that the following Board members were present and that there was a quorum.

Craig Rhea	Larry Snow (via phone/arrived @ 7:10 p.m.)
Garret Koster	Tia Fraser
Barb Sides	Brad Carbaugh
Tina Schneider	Art Heitlauf
Jerry Richardson	Doug Daugherty

Also in attendance were the following members:

Debe Heitlauf	Denny Neilson
Debbie Daugherty	Mike Sullivan
Austin Snow	Vandy Fiedler
Karren Rhea	Dave Fiedler
Rich Phaneauf	

MEETING MINUTES

MOTION: The Board having previously reviewed the September 25, 2019 meeting minutes, a motion was made, seconded and unanimously carried to approve said minutes as previously sent out.

TREASURER'S REPORT

Tina presented the Treasurer's Report as of September 30th, 2019. The Checking account balance was \$49,681.00, an increase of \$288.00, Capital Improvement Account \$8,780.00 and the Investment account was up to \$147,699.00 for a total of \$206,160.00.

Cash in were the continuing good faith payments by MVC of their September monthly payment of \$2,250.00, good faith payment of \$900.00 per month on the back amounts owed for 2016, 17 and 18 and their payment on the Equipment Purchase Agreement of \$1,137.00 for a total of \$4,287.00.

Cash out was skeet house repairs, stairs and doors at \$3,920; the guys here purchased paint and supplies for \$611.00 and the clubhouse floodlight repair/replacement for \$655.00. Total of cash out was \$5,186.00.

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Payments made by Mid-Valley Clays this year to-date total \$43,609.00.

You can see in the notes that 4B Farms paid their annual rent of \$30,958 on October 4, 2019, and the lime application was completed on October 14, 2019 by Cole Charpollez/Premier Ag owner's son, who was paid \$4,800.00. 64 Tons of lime was put down by a spreader that carried 16 tons in it's hopper – pretty impressive. Kudos to Brad for getting this done! These two items will be shown on the October Report.

Tina also included an Income Statement showing income in and out by month with year-to-date totals.

Tina questioned if the unused Capital Improvement Account of \$8,780.00 could be switched over to the Checking account instead of separate accounts. After discussion it was decided that it may be useful just to keep the Capital Improvement Account as is.

Tina (and Art) wondered if the Club's \$50,000 line of credit should be dipped into and paid just to show usage so it isn't lost. There was discussion and the consensus was that we would leave the Line of Credit in place as is.

Tina also asked for discussion about a few items that need to be paid:

- 1) One of which is property tax which total \$11,931.57 (several parcels). Do we want to pay in one lump sum or payments? Brad commented that this is one of the items that the farm lease payment covers.
- 2) Insurance bills. Craig Rhea stated that there are two statements due, one is for the Club's Gen Liability (GL) a \$1Mil policy @ \$702.00 and one for our Officer's and Director's Errors and Omissions (E&O) policy @ \$1,007.43. There was discussion about member coverage, Umbrella coverage and increasing our GL coverage. Craig indicated that he has asked Scott Gustafson, our insurance agent, to attend our board meeting on November 20th to answer some of these questions. Tia suggested also getting a second opinion and she will try to have some information at the next meeting. For now, it was suggested we renew the Club's GL and E&O policies that are due.

MOTION: Garret made a motion to approve payment of the Club's property tax bills in full for a total of \$11,931.57, Doug seconded, and the motion was passed unanimously.

MOTION: Tina made a Motion to pay both the Club's General Liability Insurance renewal policy statement and Officer's and Director's Errors and Omissions renewal policy in full, for a combined total of \$1,709.43, Brad seconded, and the motion was passed unanimously.

MOTION: President Rhea called for a motion to accept the Treasurer's Report. A motion was made, seconded and passed unanimously.

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Old Business

1. Status/Proposed Resolution Between STS and MVC -

President Rhea gave the following history:

In February 2019 the Board passed a Motion to change the way Mid-Valley Clays (MVC) paid Salem Trap and Skeet Club (STSC). We changed from an agreed upon amount to a portion of membership dues and rent for the residence. Then we had some significant board change-over. We recruited 4 new board members and pursued modifying the Operating Agreement (OA) and the Purchase Sale Agreement (PSA). The Board's attorney reviewed the modifications and those modifications resulted in a proposed OA and PSA. Our Board received them several weeks ago and reviewed the changes to the documents. The result of that review was unanimous approval and instructions to execute the OA and PSA. Those 2 documents have been signed by both STSC and MVC .

President Rhea said he was happy to report that we now have a completed Modified OA and PSA both approved by the Board.

- 2. Stewardship Plan Update** – Brad Carbaugh was asked to report on the PH level in the soil after receiving the profession Lab results. The results were 6.5 across the board so we did not reach the bottom number of soil acidity per our Stewardship Plan. Those Lab results are now a permanent part of our Plan Report. We still need to get a target count since the Fiedlers have been here to determine approximately how much lead has been thrown to add to our report and Brad is also going to look into hygiene signage re: lead.

Brad further reported that the 64 tons of lime was spread for about ½ of our projected budget: \$4,800.00 vs \$7,000.00 and the only areas left are the high spots that the spreader couldn't get to. We will use lime pellets in those areas and Brad is getting pricing on 50-pound bags.

- 3. Skeet Houses** – Brad asked if we had received any of the materials that were going to be donated. There was discussion and it was decided we should only get composite now as we can store that. Work parties have been suspended until spring. A door is falling out of a skeet house. Brad suggested Dan Hestand come out and install one of the new doors on an ad hoc basis for the \$420 – 450.

MOTION: A motion was made by Brad, seconded by Doug and passed unanimously to hire Dan Hestand tp install a new door on the skeet house and the board is authorized to spend up to \$450.00.

- 4. ODFW Grant Update** – Garret reported that he is still playing “tag” with Brandon and will make another trip to see him. He is trying to get deadline dates for applications., etc.
- 5. Nominating Committee:** Jerry Richardson reported that the committee has been soliciting a few people for the position that Doug's leaving will create, and we should be in good shape. The nominating period will close on October 31st. After that time, we will be able to announce nominees and notify members.

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Operator's Report - Dave and Vandy Fiedler were present and reported:

- Last weekend was an Instructor Class – they had 5 people take it. One person from Georgia, one from Washington and a parent of one of the kids from Vandy's team. Weather was horrible but they were troopers and they all passed.
- At the last NSCA shoot 66 attended in the Main and 47 in the Super Sporting, which is like twice the size of anything ever before in October – so that was spectacular!
- They had two Kid's Shoots since the last meeting. Vandy's Clay Crushers had a tournament the day before the October NSCA shoot with 25-30 in attendance. And a team from Astoria the weekend before with 15-20.
- Vandy has dates worked out for the NSCA tournaments and most of the Kid's Shoots for next year
- Still working on trying to get more Instructor and Target Setting Classes scheduled
- Membership is at 397
- There was an issue with electrical outlet blowouts and smoke in the walls in the Clubhouse. Brad confirmed – and Brad called ICE Electric to come out to repair. Brad just received the Invoice for \$375.88 and gave it to Tina for payment. Dave asked ICE to check other things while there and there are other outlets that need repair as well. Brad indicated we approved other electrical work previously, but this was a new emergency situation and the Board should approve payment.

MOTION: Brad moved that the Invoice for ICE Electric in the sum of \$375.88 be approved for payment. Motion was seconded by Jerry and passed unanimously.

6. **IRS** – Art reported that he completed all the work and sent it to the accountant for our tax return which is due in November. He asked if she needed anything else and hasn't heard back. Art will follow-up.
7. **By-Laws** – Art recommended that we schedule a Conference call to work on the By-Law changes. President Rhea stated as general information that there is a Committee that has been working on By-Law changes, those have been distributed to Board members, there have been comments received and now a work session will be scheduled.

President Rhea suggested the meeting be scheduled in 2 weeks on a Wednesday, The Board will review, come to some final changes and those changes will be submitted to members for a membership vote which will occur at the Annual Meeting. November 6th was chosen for the Conference call at 6:30 p.m. and Art will set up the call with phone number and access code.

November Board Meeting – As a reminder we have moved our November meeting from the 4th Wednesday of the month to Wednesday, November 20th.

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8. **Youth Shooting Team/Midway Foundation** – Last month we talked about supporting the youth shooting team affiliated with the Club named Mid-Valley Clay Crushers (MVCC). President Rhea said that our Board requires anything being sent to our members be approved by the Board. He brought an initial draft of the solicitation letter he is proposing to send to the members. This is just a starting point and he will be happy to accept comments by email from the Board/Vandy. He suggested when work on the agenda for the Annual meeting we invite someone from MVCC to give a 2-minute spiel.
9. **Defibrillator** – Jerry Richardson reported that the defibrillator is now mounted in the Clubhouse. He suggested that a sign be placed on the front door with a notice that we have the defibrillator and where it is located.

New Business

1. **Annual Meeting** – Art mentioned we have scheduled our Annual Meeting for Saturday, December 7th. There was a discussion whether there would be a regular Board meeting also, before/after and how the Treasurer's report would be prepared for the Annual Meeting. Because of how the books are now being prepared the Treasurer's Report will be January – November, 2019 with a December income/expense forecast..

The Annual Meeting will begin at 10:30 A.M., followed by a Potluck at Noon. It was agreed that the Club will purchase the turkey breasts and Tina will cook them. Everyone attending will be asked to bring a dish as usual.

There being no further business to discuss, the meeting was adjourned at 7:35 PM

The Next Board Meeting will be on Wednesday, NOVEMBER 20, 2019 at 6:30 p.m. at the Clubhouse.

Respectfully Submitted,

Barb Sides
Secretary
Salem Trap and Skeet Club
Barbsides55@gmail.com

Attachments:
Treasurer's Report
Income Statement

SALEM TRAP & SKEET CLUB

TREASURER'S REPORT

As of September 30, 2019

		As Of	As Of	Net
<u>ACCOUNT BALANCES</u>		<u>8/31/19</u>	<u>9/30/19</u>	<u>Change</u>
CASH	Checking	\$ 49,969	\$ 49,681 (2)	\$ (288)
	Cap'l Impr.	8,780	8,780	-
		58,749	58,461	(288)
INVESTMENT ACCOUNT		144,777	147,699 (1)	2,922
TOTALS		\$ 203,526	\$ 206,160	\$ 2,634

Current Membership 397 (as of 9/25/19)

CHANGES TO CHECKING A/C -8/31/19 - 9/30/19

CASH IN

MVC - Good Faith Deposit for Sept Payment Due	\$ 2,250
MVC - Good Faith Deposit on Note Receivable in Sept	900
MVC - Equipment Purchase for Sept 2019	1,137
Total Cash In	4,287

CASH OUT

HESTAND Contacting - skeet house/stairs/door	(3,920)
Lowes / D.Daugherty - skeet house paint & supplies	(611)
Industrial Com'l Electric - repair floodlights for clubhouse	(655)
Total Cash Out	(5,186)

NET CHANGE TO CHECKING ACCOUNT \$ (899)

PAYMENTS MADE BY MVC TO STS

"Good Faith" Deposit	9 months	(LY = \$15,000)	\$ 20,250
"Good Faith" Note payment due in Ju	4 months		3,600
Equipment Lease Agreement	5 months		9,526
Equipment Purchase Agreement	9 months		10,233
			\$ 43,609

NOTES:

(1) The Investment a/c balance is as of 9/30/19 per G.Kroeger. Market values fluctuate daily.

(2) The 4B Farms annual rent in the amount of \$30,958 was deposited on 10/4/19.

(3) Lime application done on 10/14/19 by Cole Charpollez, son of Premier Ag Owner \$4800. *

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2019 Income Statement

ACCOUNT BALANCES	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
CASH					44,537	47,709	55,283	58,749	58,461	-	-	-	
INVESTMENT ACCOUNT					143,352	147,117	147,846	144,777	147,699	-	-	-	
					187,889	194,826	203,129	203,526	206,160	-	-	-	
INCOME STATEMENT													
INCOME													
Due to STS				6,750	2,250	2,250	4,500	2,250	2,250	-	-	-	20,250
Note Receivable							1,800	900	900	-	-	-	3,600
Equipment Purchase K	1,137	1,137	1,137		1,137	1,137	2,274	1,137	1,137	-	-	-	10,233
Equipment Lease K	1,914	1,914	1,914		1,914	1,870				-	-	-	9,526
Farmland rental										30,958			30,958
	3,051	3,051	3,051	6,750	5,301	5,257	8,574	4,287	4,287	30,958			74,567
EXPENSES													
Equipment loan-US Bank	(1,914)	(1,914)	(1,914)	(1,914)	(1,870)								(9,526)
Attorneys		(2,986)											(2,986)
Insurance	(1,205)	(2,725)											(3,930)
Office supplies	(118)		(195)										(313)
Web site	(45)												(45)
Repairs & Maintenance	(601)		(145)	(440)	(276)		(1,000)	(635)	(5,186)				(8,283)
Capital/Range Impr.						(809)							(809)
Equipment - AED						(1,275)							(1,275)
Land use		(125)											(125)
Admin								(186)					(186)
	(3,883)	(7,750)	(2,254)	(2,354)	(2,146)	(2,084)	(1,000)	(821)	(5,186)				(27,478)
NET INCOME (LOSS)	(832)	(4,699)	797	4,396	3,155	3,173	7,574	3,466	(899)	30,958			47,089

