

**SALEM TRAP & SKEET CLUB  
MEETING MINUTES  
September 25, 2019**

**CALL TO ORDER**

President Craig Rhea called the September 25, 2019 Salem Trap and Skeet Club Board Meeting to order at 6:30 p.m.

**ROLL CALL**

President Rhea took roll call and noted that the following Board members were present and that there was a quorum.

Craig Rhea	Larry Snow
Garret Koster	Tia Fraser
Barb Sides	Brad Carbaugh
Tina Schneider	Art Heitlauf
Jerry Richardson	Doug Daugherty

Also in attendance were the following members:

Debe Heitlauf	Denny Neilson
CR Snow	Rick Halverson
Austin Snow	Vandy Fiedler
Karren Rhea	Dave Fiedler
Rich Phaneauf	Mike Sullivan
Gerry Kroeger	

President Rhea noted we had two guests, Carrie and Lauren Brassel, who wished to address the Board.

Carrie Brassel informed us that her daughter Lauren, age 16, had an accident the night before which resulted in a portion of the split-rail fence in front of the residence being damaged and that some trees and shrubs were also knocked down. Carrie requested they be allowed to purchase materials and have the fence rebuilt and clean up and remove the trees and other debris vs. having a claim made against their insurance. They intend to do this work within the next week.

**MOTION:** Upon motion duly made and seconded the motion was unanimously carried to approve this request.

**MEETING MINUTES**

**MOTION:** The Board having previously reviewed the August 28, 2019 meeting minutes, made a motion that was seconded and unanimously carried to approve said minutes as previously sent out. Thank you Debe Heitlauf for filling in for me in August.

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**TREASURER'S REPORT**

At the request of Art Heitlauf, Gerry Kroeger provided a report to the Board regarding the Club's Investment Account. He gave a brief history of club funds. When Gerry joined the Board as Treasurer in 2002, investments were 100% in Government Bonds. He suggested they be moved into a "prudent person standard" type Investment Account. They were moved to Morning Star and have been with Morning Star, in a Growth Account, since approximately 2002. Morning Star is constantly researching the investment field for best investments to grow our funds. Our investment account objective has been to be broadly diversified and our account has had a stable history over the years. Gerry sees no reason to change that now.

Denny Neilson spoke up and offered that last year Dave Farley headed a committee to look at and evaluate alternative investment methods. The results of their research were to stay with Morning Star.

We thanked Gerry Kroeger for his time and presentation and then Art presented the Treasurer's Report.

Reports have now been changed to month end. Therefore, this monthly report will be for the period ending August 31, 2019.

As of that date, the Club's checking account at U.S. Bank had a balance of \$49,969.00 and the Capital Improvement account had a balance of \$8,780.00. The Investment Account balance was \$144,777.00. Total \$203,526.00.

Last month, 8/28/19, membership was 386 and now is 397 which is the same number as of 12/31/2018.

Changes in the last month were good faith payments by MVC of their August monthly payment of \$2,250.00, good faith payment of \$900.00 per month on the back amounts owed for 2016, 17 and 18 and their payment on the Equipment Purchase Agreement of \$1,137.00 for a total of \$4,287.00. Cash out was \$186.00 for web support, MVC reimbursement for diesel for lime prep equipment - \$299.00, and \$336.00 to Salem Heating & Sheet Metal – HVAC maintenance.

Payments made by Mid-Valley Clays this year total \$39,322.00.

The second page of Art's report is an Income Statement to show changes over time during the current calendar year.

Art reported that our Annual Report with the Secretary of State has been filed.

Art also reported that all information for the tax Accountant is ready except for one major item, he is trying to reconcile the 2018 bank account. He also needs to ask the old Board members for the names of volunteers who worked at the Club during 2018. Some names were provided during the meeting: John Alto, Don Hepner, Rick Hepner, Fred Ash, Jerry Richardson.

Then Art reported that while looking through 2018 documents he found the actual 4B Farms Lease. It runs for three (3) fiscal years, 10/1/2017 – 9/30/2020. He noted we should be receiving payment shortly, i.e., late September, early October. The Lease calls for an amount certain of



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\$230.00 per acre for 2019 and goes up \$5.00 for 2020. Next year we need to discuss a new Lease with 4B Farms and check into the current market rate for farmland.

**MOTION:** Barb Sides made a motion to accept the Treasurer's Report. It was seconded and carried unanimously.

**Old Business**

1. **Status/Proposed Resolution Between STS and MVC** - Art Heitlauf passed out copies of the new 1) Amended Operations Agreement for Mid-Valley Clays and Shooting School, Inc., 2) Amended Schedules 4, 5, and 6, and 3) Amended Purchase and Sale Agreement between Mid-Valley Clays and Shooting School, Inc and Salem Trap and Skeet Club, Inc.

There was discussion regarding the documents and the proposed resolution of dispute. After several questions, a decision was made for all Board members to review the documents independently and then have a meeting via telephone conference call on Wednesday, October 9, 2019 at 6:30 p.m. to vote on the approval of the documents.

**MOTION:** Art Heitlauf made a motion to schedule a conference call meeting for Wednesday, October 9, 2019 at 6:30 p.m. at which time the Board will discuss and vote on the amended resolution documents. Larry Snow seconded and the motion passed unanimously.

Art will provide us all with the conference call in phone number and access number.

2. **Stewardship Plan Update** – Brad Carbaugh reported that Marion Ag really doesn't want to do the lime/spreading. They want \$245.00 per ton and \$50.00 a day for the spreader. Another company, Premier Ag, is coming out to give us another bid.
3. **Skeet Houses** - Work parties have been rained out a couple of times, however, a couple fences have been pressure washed and one has been primed. The sprinkler system has been fixed and this Sunday we want to get the fences primed and sealed with a product like Thompson Weather Sealer, Brad will pick that up and get reimbursed, and paint the skeet house. We have the paint.

Garret and John Kosloski have been talking to Jeff from Parr Lumber to get a truckload of extra lumber and composite soon. We have a material list for other items needed as well.

4. **ODFW Grant Update** – Garret reported that it has been tough to get in touch with Brandon but he will pester him with text and email too.
5. **Septic System Follow-up** – Larry Snow previously was tasked with researching the separate septic tank/system near the Club residence for a permit. Larry reported he has searched every governmental agency possible and his final conclusion is there was never a permit of any kind taken out anywhere for that separate septic system.

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**Operator's Report** - Dave and Vandy Fiedler were present and reported:

- Membership is at 397
- MVC has had 4 or 5 Corporate events
- The Fall Classic was a success. MVC threw over 24,000 targets and had 97 shooters
- Skip Zapffe won the rifle and Kevin Meader won the F16
- Vandy and Tina worked really hard and made plastic wrapped balls filled with tons of prizes for the Fall Classic. MVC gave away a lot of prizes including about 20 cases of shells
- Shoot for a Cure is coming up this week. They have about 100 registered which is about 30 more than normal
- Vandy's kids team the Clay Crushers is practicing and has 7 members
- There's a new high school team that's interested in practicing here and wants to know if Dave would be their coach – looking into that
- NW Targets is back in business. MVC will purchase some targets from them and continue to purchase from White Flyer and LaPorte. MVC may be at 1.75 million targets by the end of this year.
- Trying to get a big order of shells together from Cleaver to get prices down for members

**Additional Old Business**

6. **Gravel** – Larry reported that gravel purchased and delivered previously to place under the conex has been completed. Last week Dave, Doug, Larry and Art worked to get the conex lifted up and the gravel laid under it. Now there should be no water issues in the conex. Remainder of gravel will fill potholes.
7. **Electrical** – There was discussion that the electrician has been working at the Club today running new conduit to split circuits as there is too much on single circuits. They will be back tomorrow, and we believe they plan to work on the RV issues as well. There is also an issue with a security light that will not shut off. Everything being worked on at this time is to address safety issues.

**New Business**

1. **Youth Shooting Team/Midway Foundation** - Craig Rhea presented information regarding MVC's shooting team Mid-Valley Crushers and the Midway Foundation. The Crushers are a 501c3 non-profit corporation. There is a special program for youth teams provided by the Midway Foundation. The Mid-Valley Crushers make donations to their own endowment fund held by Midway and Midway Foundation matches a portion of those contributions. The amount Midway donate varies but sometimes is more than 100%.

Craig is interested in finding members who are interested in supporting youth shooting through contributions. He is thinking something like 20 members making a \$20 contribution per month or \$240.00/year. The member's donation will be to a 501c3 organization so they would be able to claim the deduction.

As of this time, the Crushers have \$46,000 in their endowment fund. Every year they can draw 5% - so this year \$2,300 can be drawn to go toward shells, targets, shooting, travel. Craig's brothers' team, the Ravens, now have over \$300,000 in their endowment and it's



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a tremendous resource for new shooters. Larry Snow commented that his team's endowment is about \$360,000.

Craig offered to create a package to distribute to board members for review and a document to send to members on our mailing list.

Tia suggested passing the hat at our Annual Meeting and talking about this to let folks know that these are the youngsters who are going to keep the sport alive. Larry offered that CR Snow would be a good speaker on the topic.

2. **Club Credit Card** – Tina Schneider queried which Board members had access to the Club's credit card. Vice President Garret Koster indicated he was the only member besides Tina, who is the Treasurer, who has access to it.
3. **Expiring Board Positions/Board Elections** – President Rhea reminded us that October is the month we appoint a nominating committee for the Board positions that will be open for the 2020 – 2022 term. Those open positions will be as follows:

President – currently Craig Rhea  
Treasurer – currently Tina Schneider  
Director – currently Tia Fraser  
Director – currently Brad Carbaugh  
Director – currently Doug Daugherty

Jerry Richardson, Larry Snow and Barb Sides volunteered and are the Nominating Committee. The nominating period is from October 1 through 31, 2019 and is open to members if they choose to run or nominate someone. Tia requested that Debe Heitlauf send an email to the membership advising of the openings and providing the committee contact info.

4. **By-Laws Review** – The Review Committee, Tina Schneider and Debe Heitlauf, have been working on changes to the By-Laws. Tina passed out copies and will email also. She said these are proposed changes, corrections, additions, deletions, etc. Everything new or changed is in red but all the current wording is still there, just lined through. They also added a Table of Content.

These are recommendations by the committee to the Board for review. The Board may accept/delete/change/etc. Once agreed the By-Laws will be presented to the membership for their vote at the annual meeting

Deadline for the Board to get back to Committee with initial comments will also be October 9, 2019 via email and all comments should be copied to all Board members. Thanks to Tina and Debe for working on this.

5. **Annual Membership Meeting** – Dates were discussed for the **Annual Membership Meeting** and a decision was made that it will be held on **SATURDAY, DECEMBER 7<sup>th</sup>, 2019**.

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- 6. November Board Meeting** – Art realized the November meeting is the evening before Thanksgiving. He took a Board member survey. The majority preferred and were available on November 20<sup>th</sup>.

**MOTION:** Art made a motion to move the November Board Meeting to Wednesday, November 20, 2019 @ 6:30 p.m. Larry seconded and motion passed unanimously.

- 7. Shout Out** – Art gave a shout out to one of our members who came out for the work party - in the pouring rain – **Gene Jones**. He spent all day and got soaking wet (and so did my lovely wife Debe). Thank you!

There being no further business the meeting was adjourned at 7:50 p.m.

**The Next Board Meeting will be on WEDNESDAY, November 20<sup>th</sup> at 6:30 p.m. at the Clubhouse.**

Respectfully Submitted,

Barb Sides  
Secretary  
Salem Trap and Skeet Club  
[Barbsides55@gmail.com](mailto:Barbsides55@gmail.com)

**Attachments:**

Treasurer's Report  
Income Statement  
Secretary of State Annual Report  
4B Farms Lease Outline

**SALEM TRAP & SKEET CLUB**  
**TREASURER'S REPORT**

**As of August 31, 2019**

		As Of	As Of	Net
<u>ACCOUNT BALANCES</u>		<u>7/31/19</u>	<u>8/31/19</u>	<u>Change</u>
CASH	Checking	\$ 46,503	\$ 49,969	\$ 3,466
	Cap'l Impr.	8,780	8,780	-
		<u>55,283</u>	<u>58,749</u>	<u>3,466</u>
INVESTMENT ACCOUNT		<u>147,846</u>	<u>144,777</u> (1)	<u>(3,069)</u>
TOTALS		<u>\$ 203,129</u>	<u>\$ 203,526</u>	<u>\$ 397</u>

**Current Membership** 397 (as of 9/25/19) (was 386 as of 8/28)

**CHANGES TO CHECKING A/C - 7/31/19 - 8/31/19**

**CASH IN**

MVC - Good Faith Deposit for August Payment Due	\$ 2,250
MVC - Good Faith Deposit on Note Receivable in August	900
MVC - Equipment Purchase for August 2019	1,137
<b>Total Cash In</b>	<u>4,287</u>

**CASH OUT**

Primebiz - web support	(141)
Primebiz - web support	(45)
MVC - diesel fuel for lime prep equip	(299)
Salem Heating & Sheet Metal - HVAC maint.	(336)
<b>Total Cash Out</b>	<u>(821)</u>

**NET CHANGE TO CHECKING ACCOUNT** \$ 3,466

**PAYMENTS MADE BY MVC TO STS**

"Good Faith" Deposit	8 months	(LY = \$15,000)	\$ 18,000
"Good Faith" Note payment due in June)	3 months		2,700
Equipment Lease Agreement	5 months		9,526
Equipment Purchase Agreement	8 months		9,096
			<u>\$ 39,322</u>

**NOTES:**

(1) The Investment a/c balance is as of 8/31/19 per G.Kroeger. Market values fluctuate daily.  
 Balance was \$142,612 on 8/26/19.



# SALEM TRAP & SKEET CLUB

## 2019 Income Statement

ACCOUNT BALANCES	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
CASH					44,537	47,709	55,283	58,749	-	-	-	-
INVESTMENT ACCOUNT					143,352	147,117	147,846	144,777	-	-	-	-
	-	-	-	-	187,889	194,826	203,129	203,526	-	-	-	-

### INCOME STATEMENT

INCOME	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	YTD
Due to STS	-	-	-	6,750	2,250	2,250	4,500	2,250	-	-	-	18,000
Note Receivable	-	-	-	-	-	-	1,800	900	-	-	-	2,700
Equipment Purchase K	1,137	1,137	1,137	-	1,137	1,137	2,274	1,137	-	-	-	9,096
Equipment Lease K	1,914	1,914	1,914	-	1,914	1,870	-	-	-	-	-	9,526

	3,051	3,051	3,051	6,750	5,301	5,257	8,574	4,287	-	-	-	39,322
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### EXPENSES

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	YTD
Equipment loan-US Bank	(1,914)	(1,914)	(1,914)	(1,914)	(1,870)	-	-	-	-	-	-	(9,526)
Attorneys	-	(2,986)	-	-	-	-	-	-	-	-	-	(2,986)
Insurance	(1,205)	(2,725)	-	-	-	-	-	-	-	-	-	(3,930)
Office supplies	(118)	-	(195)	-	-	-	-	-	-	-	-	(313)
Web site	(45)	-	-	-	-	-	-	-	-	-	-	(45)
Repairs & Maintenance	(601)	-	(145)	(440)	(276)	-	(1,000)	(635)	-	-	-	(3,097)
Capital/Range Impr.	-	-	-	-	-	(809)	-	-	-	-	-	(809)
Equipment - AED	-	-	-	-	-	(1,275)	-	-	-	-	-	(1,275)
Land use	-	(125)	-	-	-	-	-	-	-	-	-	(125)
Admin	-	-	-	-	-	-	-	(186)	-	-	-	(186)

	(3,883)	(7,750)	(2,254)	(2,354)	(2,146)	(2,084)	(1,000)	(821)	-	-	-	(22,292)
<b>NET INCOME (LOSS)</b>	(832)	(4,699)	797	4,396	3,155	3,173	7,574	3,466	-	-	-	17,030

(1,000) house re-level