

**SALEM TRAP & SKEET CLUB  
MEETING MINUTES  
July 24, 2019**

**CALL TO ORDER**

Vice President Garret Koster called the July 24, 2019 Salem Trap and Skeet Club Board Meeting to order at 6:35 p.m.

**ROLL CALL**

Vice President Koster took roll call and noted that the following Board members were present and that there was a quorum.

Garret Koster	Larry Snow
Barb Sides	Tia Fraser (via Phone)
Art Heitlauf	Brad Carbaugh
Jerry Richardson	Tina Schneider
Doug Daugherty	

Craig Rhea was on vacation and was absent.

Also in attendance were the following members:

Debe Heitlauf	Denny Neilson
Debbie Daugherty	Dave Farley
Dennis Rice	Vandy Fiedler
Doris Rice	Dave Fiedler
Debbie Getts	

**MEETING MINUTES**

**MOTION:** The Board having previously reviewed the June 2019 meeting minutes, made a motion that was seconded and unanimously carried to approve said minutes as previously sent out.

**TREASURER'S REPORT**

Art Heitlauf presented the Treasurer's Report. As of July 24, 2019, the Club's checking account at U.S. Bank had a balance of \$42,216.00 and the Capital Improvement account had a balance of \$8,780.00. The Investment Account balance was \$148,101.00. Total cash is \$199,097.00.

Current membership is 388. It was 397 at the end of the year. There have been some new members and some that expired in June who have not renewed, some moved away, etc. Hopefully the membership will continue to increase.

Changes in the last month were the following increases: good faith payments by MVC of their June monthly payment of \$2,250.00. They also began making a brand-new good faith payment of \$900.00 per month on the back amounts owed for 2016, 17 and 18 and their payment on the Equipment Purchase Agreement of \$1,137.00 for a total of \$4,287.00. Cash out: \$1,000.00 for re-leveling the residence. Payments made by Mid-Valley Clays year-to-date total \$30,759.00.

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Art explained the Treasurer's Reports has always been prepared as of the date of the board meeting. In the future he plans to change the reporting format to a simple calendar monthly report. To do this there will be a short report from board meeting to end of month and then the new report will commence with the first of the following month and monthly thereafter. The report will then cover the entire previous month at the following months meeting.

Art also provided a 2019 Income Statement to-date. It shows Income received and payments out for the year. The last payment of \$1,870.00 was made in May by the Club to US Bank on the Equipment Lease; \$2,986.00 was spent in February by the previous Board related to the \$25k spent regarding their prior disagreement with MVC (BTW – we will have some attorney fee related to our new agreement); \$1,000.00 to re-level the residence; \$809.00 for gravel to place under the Conex containers and fill potholes and \$1,275.00 for the AED (defibrillator) for the clubhouse.

Art would like next month's Agenda to include looking at the Farm Lease Agreement coming due in September or October. He wants to look back at the last four years to see what percentage of increase there has been and what should be charged on the new Lease.

Finally, we are looking at repairs, maintenance and capital range improvements. Our budget for this year is \$30,000.00 and we are trying to be smart about this.

**MOTION:** Vice President Koster made a motion to accept the Treasurer's Report. It was seconded and carried unanimously.

**Old Business**

1. **Status/Proposed Resolution Between STS and MVC** - Art reported that he and Craig met with the attorney and a red-lined document has been sent to Fiedlers and their attorney John Polino. They met with John Polino and there are a couple teeny items that they will get to Craig and Art for review. Once finalized Art will get it to the Board for review and then get it signed. So, we are getting there.
2. **Stewardship Plan Update** – Pape donated equipment and Larry and Dave have currently been cutting down the brush. When that is completed Brad will measure for the lime required and will get lime pellets delivered. We will need volunteers to assist in spreading the pellets. We will also contact Marion-Ag to deliver and spread the rest of the lime in powder form.

There was discussion regarding the cost of the lime, Marion-Ag's charge to spread, def-fluid and fuel for the machinery provided by Pape (again machinery donated free of charge)

**MOTION:** Doug Daugherty moved to approve a budget \$7,000.00 to include Marion-Ag, the lime, def-fluid, and fuel in order to become in compliance with the Stewardship Plan. The motion was seconded and passed unanimously.

3. **Skeet House Repairs** – Brad Carbaugh reported that the contractor will be available to provide instruction for building the wood facades on the concrete skeet houses on Monday, August 12<sup>th</sup>. Brad will have a work party here to assist and learn so the other

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concrete houses can be renovated accordingly. Materials and a material list will be provided.

Dave Fiedler said there has been discussion with John Kosloski and Parr Lumber and he believes we may be able to have most of the materials for the wood and concrete skeet house renovations donated. The wood skeet houses will require new stairs and siding.

There was also discussion regarding paint colors, but no color was chosen. Houses and fences be sprayed and back rolled.

- 4. Residence** – Doug Daugherty reported that the re-leveling of the residence is complete. However, due to it being out of level some of the trim and other items have popped loose and/or are hanging loose. He and Jerry Richardson agreed to walk down after the meeting to make a punch list and plan to take care of those items on Friday morning.

**Operator's Report** - Dave and Vandy Fiedler were present and reported:

- It has been very busy
- Gun sales are going very well
- Target sales are up ¼ million from last year
- Everyone who comes in is so happy that there is no more in-fighting and everyone is generally just so much happier
- Shoot attendance has been up every month

**New Business**

- 1. Treasurer's Position Filled** - Last month at the Executive Session Tina Schneider was appointed to the Treasurer's position. Garret will be getting her on all STSC financial accounts, including banking or other financial/investment accounts to fulfill the duties of Treasurer. A Resolution will be prepared to that effect. She and Art have scheduled a meeting for next Monday so Art can bring her up to speed. Welcome Tina!
- 2. ODFW** – Garret reported that he is getting the information to get started with the ODFW Grant process in order to get the Cultural Study under way. He indicated that he, Craig and Tia Schneider will be involved in that process.
- 3. Electrical** – Brad Carbaugh reported that an electrical contractor was out to review the punch list of items in and around the Club House that require attention as well as the RV park. There are a bunch of smaller items in the quote. The electrical panels for the RV park are also included. They are a mess and in need of being upgraded.

The most critical electrical item is the security lights that went out 1 ½ years ago. They really need to be attended to and be up and working.

Brad said he would send all board members a copy of the Electrical Proposal via email.

**MOTION:** Motion was made to spend \$655.00 to get the non-working security lights repaired and working. Motion was seconded and passed unanimously.

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There being no further business the meeting was adjourned at at 7:30 p.m.

**The Next Board Meeting will be on WEDNESDAY, August 28, 2019 at 6:30 p.m. at the Clubhouse.**

Respectfully Submitted,

Barb Sides  
Secretary  
Salem Trap and Skeet Club  
[Barbsides55@gmail.com](mailto:Barbsides55@gmail.com)

**Attachments:**

Treasurer's Report and Income Statement